

COMPUTER NETWORK ACCEPTABLE USE POLICY

Lewis County Adventist School



ACCESS IS A PRIVILEGE – NOT A RIGHT. **Access entails responsibility.**

TERMS AND CONDITIONS FOR USE:

Lewis County Adventist School (LCAS) is pleased to offer its students access to a computer network, including the internet and electronic mail, for the purpose of conducting research and communicating with others, provided students honor the LCAS “acceptable use policy”.

POLICY:

- To gain access to computer network, E-mail and the internet:
 - All students must obtain parental permission.
 - All students must sign and return this User Agreement and Parent Permission Form.
 - All students must read the conditions put forth in this document.

Because parents and guardians are ultimately responsible for setting and conveying the standards that their children should follow when using media and information sources, LCAS supports and respects each family’s right to decide whether or not to apply for access.

- Students are responsible for good behavior and communication on the school computer network just as they are anywhere on the school campus. It is presumed that users will comply with school standards and will honor the agreements they have signed.
- The school takes very seriously the responsibility for appropriate use of the network. Teachers will guide students toward resources acceptable within the framework of the general school standards.
- **If a student should access inappropriate material the school will not be liable and the student will forfeit network privileges.**
- Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that stored files will always be private.

RESPONSIBILITIES:

1. The student assumes responsibility for any LCAS user account to which he/she is given access.
2. The student agrees:
 - a. not to interfere with the function of any computer, network, or the Internet, or cause disruption in any services;
 - b. not to attempt unauthorized access to systems, networks, data, resources, or programs;
 - c. to respect the usage guidelines and acceptable use policies of all networks;
 - d. to follow all generally accepted rules of network etiquette;
 - e. to be polite and courteous in all communications;
 - f. to be responsible with all computer hardware and software;
 - g. to respect others’ passwords, folders, work, and files.

3. The student agrees to respect:
 - a. all intellectual property rights of the owners and licensors of all systems which are part of, or accessed through the Internet and local networks;
 - b. all laws of the United States (federal and state);
 - c. copyright laws and to observe them;
 - d. the secrecy of any confidential, restricted, sensitive, or personal data discovered in using the Internet and local networks; and the confidentiality of any information regarding the accounts of other users.
4. Some of the material available on the Internet or local networks may be racist, sexist, obscene, pornographic, or violent in nature; therefore, inappropriate for LCAS students. Students agree not to look for or access this inappropriate material. Students further agree to cooperate with school staff in any precautionary steps they may take to ensure appropriate use.
5. The student agrees not to use the Internet and local networks for:
 - a. the acquisition, creation, and distribution of any material which is offensive, obscene, harassing, sexist, pornographic racist, malicious, or slanderous; nor for any activity which may be considered unethical, immoral, or illegal;
 - b. any activity the purpose of which is to obtain private commercial gain. (This would be appropriate at home.)
6. Without specific permission of a teacher, the student will not subscribe to mailing lists, news groups, on-line computer games, or any other Internet or local network services.
7. Unless authorized by a teacher, the student will not correspond through the Internet with unknown persons.
8. The student acknowledges that information which is obtained through accessing any system on the Internet and local networks may not be accurate.
9. The student understands that the use of the Internet and local networks at LCAS is a privilege, not a right, and inappropriate use may result in cancellation of those privileges.
10. The student understands that any activity not in accordance with these general use policies may result in loss of access, personal payment of any fees incurred, and other disciplinary or legal action.

RANGE OF CONSEQUENCES:

The consequences for violating any portion of this use agreement will range from an interview with the classroom teacher to a formal interview with the administration. The student's privilege to access the computer network would be suspended. The parents would be contacted/informed at each step.

As a user of the LCAS's computer network, I agree to comply with the above stated rules. I have read and understand the terms and conditions of this agreement. I understand that I and my family may be held liable for any inappropriate behavior. I have accepted the terms of this agreement.

Student Signature

Printed Name

Birth Date

Grade

Date Signed

As the **parent or legal guardian** of the student signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that my child and I may be held liable for any inappropriate behavior. I understand that some materials on the Internet may be objectionable, but I accept responsibility to work with the school in the guidance of Internet use – setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media. My child and I agree to abide by the school's Computer Network User Agreement Policy, and acknowledge that failure to comply with the policy and responsibilities may result in revocation of network use privileges. My child and I acknowledge and agree that LCAS has the right to review, edit or remove any materials installed, used, stored or distributed on or through the network or the school's other systems, and we hereby waive any right of privacy which my child or I may otherwise have into such material.

Parent Signature

Printed Name

Address: _____

Date: _____